

Dixon Park Board
Work Session
April 12, 2024, 4pm

Dixon Park Board met in session April 12, 2024, 4 p.m. Attending were Commissioner Jeff Graham, Park Board Chairman Vicky Tillman, Board members Barb Goff, Eddie Branson, and Sondra Norman. The meeting was held as a work session to prepare information to apply for a Land and Water Conservation grant.

Vicky announced the Commission did approve for the Board to use funds if the grant were to be awarded.

Projects discussed to be included in the grant application were:

Batting cages: A two-tunnel system with combo pitching machine (baseball/softball) to be placed under shelter on a concrete pad. Jeff, Vicky, and Barb have started gathering quotes. Jeff and Eddie will measure the area.

Solar lighting: Solar-powered lights and light poles to be placed around the playground, pavilion, and walking trail. The lights chosen will operate as dusk-to-dawn but will brighten when motion is detected.

Parking lot extension: Gravel an area to create additional parking. Sondra is working with Mayor Crowley and Commissioner Norman to finalize the plan and develop a quote from Webster County Public Works.

Fencing around basketball court: Jeff and Eddie will measure the court and seek a quote.

The meeting adjourned.



Vicky Tillman, Chairman



Barb Goff, Secretary

Dixon Park Board
April 16, 2024

Dixon Park Board met in session April 16, 2024. Attending were Commissioner Jeff Graham, Park Board Chairman Vicky Tillman, Park Board members Mandee O'leary, Sondra Norman, Eddie Branson and Barb Goff.

Minutes from the March meeting were approved on a motion by Sondra, seconded by Eddie, all ayes.

The Commission has approved for funds received from the sale of Bourland Park to be used for in-kind matching if a Land and Water Grant is awarded to the City. The Park Board continued to make plans for the application.

A draft of bylaws for the Board was approved on a motion by Sondra, seconded by Eddie, all ayes. The draft will be reviewed by the Commission for approval.

The Chair of the Tourism Board has expressed their intent to cancel their plans to operate a concession stand during the May 18 5K event, though it has not been discussed or decided yet at their meeting. With the understanding the fundraiser is being cancelled, the Park Board will also not participate.

Flyers for the Playground Safety Poster Contest have been hung in several locations through the City and delivered to Dixon Elementary School. Available Board members will meet at 4pm on Friday, April 19 to judge the posters. Vicky is working on permissions from local businesses to hang the entries during the following week.

Barb contacted US Roadrunning about their inquiry to use the park for a monthly 5k and was informed the group is accustomed to paying a flat fee instead of the Board's suggested per-participant rate. Mandee is checking with surrounding cities to see if they have a flat fee charge for similar events, and what those rates are so the Board can decide a comparable rate to charge. If an agreement is reached, a written agreement will be completed and will include that the company notify a week in advance of each race how many participants are expected.

The Board would like to see a parking lot extension graveled in the near future, and include paving of such in the LWCF grant application. Barb made a motion to request the Commission use funds from the sale of Bourland Park to gravel the additional parking area, seconded by Sondra, all ayes.

Sondra made a motion to approve payment of half of an invoice from Ferguson Waterworks for some clamps used after winterizing the drain system, seconded by Mandee, all ayes. The City's park fund will pay the remainder of the invoice.

Vicky is going to research disc golf starting points and labels. The first "hole" will need to be moved due to the parking lot extension.

Eddie noted the need to replace the landscape timbers around the benches at the basketball court, and additional trash cans in the same area.


The Board discussed a vacant position due to the resignation of Lori Hayes. There are two persons interested in the position. Sondra made a motion to recommend to the Commission Jody Hughes and

Megan Harvey, seconded by Mandee, all ayes. Barb will be stepping down, but will continue to attend a few meetings to assist in the transition.


Barb will contact KU to see what is necessary to install a street light around the ball court and playground areas.

A work session was scheduled for April 26 at 4pm, and a regular meeting on May 21 at 5pm.

A motion to adjourn was made by Sondra, seconded by Mandee, all ayes.



Vicky Tillman, Chairman



Barb Goff, Secretary

Dixon Park Board
Work Session
April 26, 2024, 4pm

Dixon Park Board met in session April 26, 2024, 4 p.m. Attending were Park Board Chair Vicky Tillman, Board members Barb Goff, Eddie Branson. The meeting was to be held as a work session to prepare information to apply for a Land and Water Conservation grant. Since a quorum was not met, there was only continued general discussion.

A few quotes have been received for projects to be included in the grant application. Board members are still gathering additional quotes. Quotes will need to be itemized and addressed to the City of Dixon, not to individuals.

Ideas for other needed and suggested projects were mentioned, as well the need for fundraising planning for the projects. Those items will be included on the agenda for the next regular meeting.

The meeting adjourned.



Vicky Tillman, Chairman



Barb Goff, Secretary